

Private & Confidential



**Housing Benefit & Council Tax Reduction
Self-Employed Taxi Drivers
Additional Information Required**

Issued to:

Claim Ref:

Section 1 This section must be completed by ALL drivers

1. Name

2. Address

3. Make of vehicle

4. Vehicle Model

5. Vehicle Registration

6. Taxi Plate Number

7. Current Mileage

8. Do you own your own vehicle? YES NO

If you have answered NO, only complete Section 2 below and sign the declaration in Section 4.

If you have answered YES, only complete Section 3 overleaf and sign the declaration in Section 4.

Section 2 To be completed only if you DO NOT OWN the taxi you drive

1. Who owns the vehicle?

Name of owner:

Address:

2. Is the vehicle a Hackney Carriage or a private hire?

3. What radio circuit is the vehicle on?

4. How many hours a week do you normally drive?

5. What days of the week do you normally cover?

(eg. Weds-Sat, Mon-Fri etc.)

6. What times of the day do you normally work?

(eg. 8am-6pm, 6pm-3am etc.)

Section 2 is continued on the next page...

Section 2 continued

(To be completed only if you DO NOT OWN the taxi you drive)

7. What is your average weekly mileage?	8. What is the value of the fuel that you normally use each week?
9. How do you pay the owner for the hire of your vehicle? (eg. 50/50 split of takings or a flat rate weekly charge. If you pay a flat rate please specify amount)	10. Do you have to pay anything towards the running of the vehicle? (eg. oil, screenwash, parts etc. Please provide receipts for the last 5 weeks)

Section 3 To be completed only if you OWN the taxi you drive

1. Is the vehicle a Hackney Carriage or a private hire?	2. What radio circuit is the vehicle on?
3. How much are the weekly radio fees?	4. Do you have to pay any extra fees? (eg. to pick up at Brighton Station etc.)
5. How many hours a week do you normally drive?	6. What days of the week do you normally work? (eg. Weds-Sat, Mon-Fri etc.)
7. What times of the day do you normally work? (eg. 8am-6pm, 6pm-3am etc.)	8. How much do you normally spend on fuel each week when you drive your vehicle as a taxi? (Please provide receipts for the last 5 weeks)

Section 3 is continued on the next page...

Section 3 continued

(To be completed only if you OWN the taxi you drive)

<p>9. What is your average weekly mileage for the times you drive the taxi yourself ? (Please provide your most recent MOT certificate)</p>	<p>10. Does anyone else drive the vehicle as a cab?</p> <p>YES <input type="checkbox"/> No <input type="checkbox"/></p> <p>If you have answered NO then go to Section 4 at the bottom of this page.</p>
<p>11. Please give details of the people who drive for you: Name(s) Address(es)</p>	<p>12. How do they pay for the hire of your vehicle? (eg. 50/50 split of takings or a flat rate weekly charge. If they pay a flat rate please specify amount)</p>
<p>13. What days of the week do they normally drive? (eg. Weds-Sat, Mon-Fri etc.)</p>	<p>14. What times of the day do they normally work? (eg. 8am-6pm, 6pm-3am etc.)</p>

Section 4: Declaration. This section must be completed by ALL drivers

- The information I have given is true and complete.
- I understand that if I give information which is not true I may be prosecuted.
- You can check any information relevant to my claim.

Your signature:

Date:

Please return this form to:

Brighton & Hove Council, Benefits, Hove Town Hall, Hove, BN3 3BQ